

AP491-A:

CHECKLIST: Employee or Volunteer Drivers operating a private passenger vehicle.

Must be an approved Principal authorized driver for the school. Authorization approval by the Principal can only be made when the driver meets all qualifications for a driver. **A copy of this checklist shall be maintained in the employee's driver file.**

- Possess a valid Alberta's drivers' license as appropriate:
 - Passenger vehicles – Class 5
- Have a Criminal Record Check on file.
- Have a current driver's abstract on file.
- Completed forms 551-1.
- Understands that they cannot transport passengers for hire.