

Board Highlights

from the regular meeting held
Thursday, January 17, 2019
at Rochester School



Aspen View
PUBLIC SCHOOLS



“Aspen View Public Schools is committed to preparing our students to achieve success and reach their unique potential through the provision of meaningful learning opportunities.”

Transportation update

Following the review of the report and recommendations of Kosabeck Consulting, which was contracted in April 2018 to review Aspen View’s transportation policies and procedures, the transportation department provided draft changes to both policy and administrative procedures to the transportation committee and subsequently the Board of Trustees.

The approved amendments to *Policy 18 — Student Transportation Services* include:

- Transportation of ineligible students will only be provided if it does not significantly impact the ride time of existing students on the route; and fees must be paid prior to accessing transportation services.
- Alternate dropoff/pickup location requests will be on a first-come, first-serve basis and may not negatively impact the ride time of rural students on the route. Fees must be paid prior to accessing the service.
- Yard entry requests will be approved for students with special requirements or for safety concerns, as evaluated by the Transportation Coordinator.

The Board of Trustees also reviewed six amended and three new Administrative Procedures related to student transportation. Updates to Administrative Procedures include:

AP 131 — Inclement Weather/Hazardous Road Conditions: Updated procedures regarding visibility; and extenuating circumstances or emergency conditions in which buses may not run, or cannot complete their route.

AP 550 — Student Transportation: Updated to reflect current processes, including current requirements for passenger evacuation drills; requirements for yard entry; and strobe light operating requirements.

AP 552 — Contract Bus Driver Responsibilities: Updated to reference contractual obligations and clarify language on trip inspections.

New AP — Vehicle Accident: Details the process for drivers, as well as school and division staff, in the event of an accident, and includes quick reference checklists to assist drivers. Schools will be provided with First Aid kits that can be distributed to volunteer drivers of private vehicles.

AP 260 — Education Field Trips: Clarifies modes of transportation and licensing implications for each.

AP 491 — Volunteer Drivers: Defines volunteer drivers and provides checklists for various types of vehicles to meet national, provincial, Aspen View and insurance requirements.

AP 551 — Student Transportation in Private Vehicles: Clarifies expectations.

New AP — Activity Bus - School-Owned Vehicles: Details procedures and records required to operate activity buses.

New AP — Bus Driver Qualifications - School-Based Buses: Details requirements for drivers of school-based buses.

School Year policy

The Board of Trustees approved amendments to *Policy 20 — School Year*. Under the amended policy, the superintendent will annually provide preliminary school calendars for a two-year period. Final approval of the following year’s school calendar will take place no later than the last board meeting of January, following formal review by senior administration, the Administrative Association, the Teacher-Board Advisory Committee and School Councils. The Board may seek wider consultation if considering a significant change to the school year calendar.

Other policy updates

Amended versions of *Policy 11 — Board Delegation of Authority* and *Policy 14 — Hearings Regarding Teacher Matters* were also approved by the Board of Trustees.

Next Board Meeting:

Thursday, February 7, 2019
9:30 a.m. - Boyle School

Upcoming Events:

January 14-30, 2019
Diploma Exams

January 31, 2019
First Day of Semester 2

February 14-15, 2019
Teacher’s Convention
(No School)

February 18, 2019
Family Day
(No School)

Trustees:

Ward 1 (North West):
Nancy Sand
Ward 2 (North Central):
Anne Karczmarczyk
Dennis MacNeil (Chair)
Ward 3 (North East):
Candy Nikipelo (Vice Chair)
Ward 4 (South West):
April Bauer
Ward 5 (South Central):
Tom Mykytiuk
Ward 6 (South East):
Donna Cherniwchan

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