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**Pre-Employment Heavy Equipment Technician Partnership with
Portage College & Lakeland Catholic School District (LCSD)**

Student Application Form

First Name, Middle Name(s) and Last Name:

Grade:

School Attending:

Email Address:

Telephone Number:

Please provide a brief description as to why you want to enroll in this program:

Prerequisite courses completed and passed: (check all courses completed and passed)	Prerequisite courses enrolled in for semester 2 of the 2018-2019 school year: (check all courses that you are enrolled in for semester 2 this year)
<input type="checkbox"/> English Language Arts 20-2 <input type="checkbox"/> Mathematics 20-3 <input type="checkbox"/> Science 10	<input type="checkbox"/> English Language Arts 20-2 <input type="checkbox"/> Mathematics 20-3 <input type="checkbox"/> Science 10

Recommended courses completed and passed: (optional) (check all courses completed and passed)	Recommended courses enrolled in for semester 2 of the 2018-2019 school year: (optional) (check all courses that you are enrolled in for semester 2 this year)
<input type="checkbox"/> English Language Arts 30-2 <input type="checkbox"/> Mathematics 30-2 <input type="checkbox"/> Science 30 or <input type="checkbox"/> Physics 30 or <input type="checkbox"/> Chemistry 30	<input type="checkbox"/> English Language Arts 30-2 <input type="checkbox"/> Mathematics 30-2 <input type="checkbox"/> Science 30 or <input type="checkbox"/> Physics 30 or <input type="checkbox"/> Chemistry 30



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You are required to complete a mandatory 4-week practicum in July 2019 at Portage College in Lac La Biche to achieve the complete requirements of this program (July 2-30, 2019).

Please note that LCSD will be paying for the tuition, books accommodations and a teacher chaperone required for this program.

Students are being asked to pay for supplies, food/meal costs and recreation.

Student Name (please print): _____

Student Signature: _____

Parent / Guardian (please print): _____

Parent / Guardian Signature: _____

District CTS Coordinator or Principal Signature: _____

Date: _____

Note:

You are required to attend a mandatory one-day orientation at Portage College in Lac La Biche on Thursday, January 31, 2018.



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Application for Admission

We are collecting your personal information under the authority of the Colleges Act (RSA 2000, Chapter F- 25), which mandates the provision of programs and services. We ask this information to determine your eligibility for training and applicable services, and for research and statistical purposes. If you have any questions about the collection, use and/or disclosure of this information, you may contact the Registrar's Office at 780-623-5551.

Please be advised that we cannot process your application until the non-refundable application fee has been paid in full. Please check the Program Dates & Costs schedule on our website for the current application fee rates.

*Continuing Education short courses are not required to pay the application fee. Please contact Student Services for verification.

Program/Course(s) Applied For: Pre-Employment HET (Dual Credit)		Program Start Date: <u>January 31</u>	
Campus Location: <input type="checkbox"/> Cold Lake <input type="checkbox"/> Lac La Biche <input type="checkbox"/> St. Paul		Year: <u>2019</u>	
<input type="checkbox"/> Other Portage Campus <u>Online Jan - June 2019</u>		<input type="checkbox"/> Full time <input type="checkbox"/> Part time	
Lac La Biche - July, 2019		<input type="checkbox"/> Fall Term <input type="checkbox"/> Winter Term <input type="checkbox"/> Spring Term	

How did you find out about this program? (Check ONE only)

<input type="checkbox"/> Newspaper	<input type="checkbox"/> Television	<input type="checkbox"/> Radio	<input type="checkbox"/> Facebook/Twitter/YouTube	<input type="checkbox"/> College Website
<input type="checkbox"/> Viewbook/Brochure	<input type="checkbox"/> Word of Mouth	<input type="checkbox"/> Career Day	<input type="checkbox"/> Open House	<input type="checkbox"/> Agency Referral
<input type="checkbox"/> Community Info Fair	<input type="checkbox"/> High School Visit	<input type="checkbox"/> Other website/link	<input type="checkbox"/> High School Counsellor	<input type="checkbox"/> Previous Program

Have you previously applied to Portage College? Yes No If yes, what year? _____

PERSONAL INFORMATION (Please print in all areas or check the appropriate box (es).)

Date of Birth (/ /) day month year		Gender <input type="checkbox"/> Male <input type="checkbox"/> Female		Student ID Number (if known)		Alberta Student Number (if known) (ASN)	
Last Name			First Name		Middle Name		Maiden Name (if applicable)
Current Mailing Address (Box Number or Street Address)			City/Town		Province	Country	Postal Code
Alternate Mailing Address (Box Number or Street Address)			City/Town		Province	Country	Postal Code
Home Telephone Number (include area code) ()		Work Telephone Number (include area code) ()		Cell Telephone Number (include area code) ()		Alternate Telephone Number (include area code) ()	Home Community
E-mail address (please print clearly):				Are you a person with a disability/special needs that requires special considerations? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please indicate below) This could include: <input type="checkbox"/> Learning <input type="checkbox"/> Emotional/Mental Health <input type="checkbox"/> Medical or Addictions <input type="checkbox"/> Physical			
Citizenship Status <input type="checkbox"/> Canadian <input type="checkbox"/> Student Visa <input type="checkbox"/> Permanent Resident/Landed Immigrant: <input type="checkbox"/> Other Visa			Marital Status <input type="checkbox"/> Married/Common-law <input type="checkbox"/> Single <input type="checkbox"/> Other		In the past year, I was <input type="checkbox"/> A Student <input type="checkbox"/> Employed <input type="checkbox"/> Other		In the past year, I resided in <input type="checkbox"/> Alberta <input type="checkbox"/> Another Province <input type="checkbox"/> Outside Canada
First Language Spoken		Country of Citizenship		Are you interested in inter-Collegiate Athletic Competition? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which sport?			

If you wish to declare that you are an Aboriginal person, please specify:
 Status Indian/First Nations Non-status Indian/First Nations Métis Inuit

Alberta Advanced Education and Technology is collecting this personal information pursuant to section 33 C of the FOIP Act as the information relates directly to and is necessary to meet its mandate and responsibilities to measure system effectiveness over time and develop policies, programs and services to improve Aboriginal Learner success.

For further information or if you have questions regarding the collection activity, please contact the Office of the Director, Business Operations and Reporting, Post-Secondary Excellence Division, Alberta Advanced Education and Technology, 10155-102 Street, Edmonton, AB, T5J 4L5, 780-427-7145 or Portage College Registrar's Office.



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Apprenticeship Students ONLY

Apprenticeship Number: _____

ACADEMIC INFORMATION

Are You Attending High School Now? Yes No
 If Yes, What Grade? _____ When Will You Finish? _____
 If No, Last Grade Completed? _____ When Did You Last Attend? _____

Will you or do you have a High School Diploma? Yes No

Last High School Attended or Attending?
 NAME: _____ CITY: _____ PROVINCE: _____ COUNTRY: _____

Post-Secondary Education – Name of Institution	Location	Year Last Attended / Currently Attending (year/month)	Length of Program	Certificate / Diploma / Degree Obtained Or Number of Years Completed

CONSENT TO RELEASE INFORMATION

I authorize Portage College to disclose relevant personal information about me collected on this form, as required:

- to affiliated service providers for the purposes of confirming my enrolment status to determine my eligibility for services
- to Alberta Advanced Education and Technology, Alberta Human Services (Alberta Employment and Immigration) to maintain enrolment and statistical reporting
- to my funding agency(ies), as required, to confirm my eligibility for funding or continued funding
- to authorize information on this application to be entered into the Apply Alberta system
- to authorize Alberta Education and Apply Alberta's participating institutions to send official transcripts to Portage College
- to authorize Portage College to send a copy or record of this consent to any of the Apply Alberta participating institutions from whom Portage College will be collecting my transcripts.

Applicant's Signature _____ Date Signed _____

How to Apply for Admission

1. Submit a completed Application for Admission form to:
 Amanda Wildman
 CTS/Dual Credit Coordinator
 Lakeland Catholic School District
awildman@edu.lcsd150.ca
 (780) 826-3764
 (780) 813-0538 (cell)

Note: All documents submitted become the property of Portage College. They will not be returned to you.

FOR OFFICE USE ONLY

Application Fee Assessed? _____ Initial _____ Date _____ Receipt Number _____

Accepted Conditional acceptance Selection Pending Waitlisted Denied

Conditions:

Program (if different from program applied for)	Program Start Date	Program End Date	Authorized by

(AppAdm – August 4, 2017)



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Dual Credit

Portage College

HET – Pre-Employment Heavy Equipment Technician Program

Pre-requisites (minimum):

- English Language Arts 20-2
- Mathematics 20-3
- Science 10

All applications need to be submitted by January 15, 2019.

Please submit applications to your school principal.

Program Dates – January 31, 2019 - June 28, 2019 (theory offered online)

July 2, 2019 - July 30, 2019 – (mandatory practical component offered at Portage College in Lac La Biche)

Program Ends – July 30, 2019

Upon completion, students will receive Dual Credit in:

1. High School credits

<ol style="list-style-type: none"> 1. HEA3900, Apprenticeship Safety 2. HEA3400, Basic Tools & Materials <i>(Prerequisite: HEA3900: Apprenticeship Safety)</i> 3. HEA3405, Bearings & Seals <i>(Prerequisites: HEA3900: Apprenticeship Safety and HEA3400: Basic Tools & Materials)</i> 4. HEA3410, Frames & Suspension <i>(Prerequisites: HEA3900: Apprenticeship Safety, HEA3400: Basic Tools & Materials, and HEA3405: Bearings & Seals)</i> 5. HEA3415, Wheels & Preventative Maintenance <i>(Prerequisites: HEA3900: Apprenticeship Safety and HEA3400: Basic Tools & Materials)</i> 6. HEA3420, Trailer Systems <i>(Prerequisites: HEA3900: Apprenticeship Safety and HEA3400: Basic Tools & Materials)</i> 7. HEA3425, Brake Fundamentals <i>(Prerequisites: HEA3900: Apprenticeship Safety and HEA3400: Basic Tools & Materials)</i> 8. HEA3430, Brake Service & Repair <i>(Prerequisites: HEA3900: Apprenticeship Safety, HEA3400: Basic Tools & Materials and HEA3425: Brake Fundamentals)</i> 	<ol style="list-style-type: none"> 9. HEA3435, Hydraulic Systems <i>(Prerequisites: HEA3900: Apprenticeship Safety and HEA3400: Basic Tools & Materials)</i> 10. HEA3440, Electrical Theory <i>(Prerequisites: HEA3900: Apprenticeship Safety and HEA3400: Basic Tools & Materials)</i> 11. HEA3445, Electrical Service <i>(Prerequisites: HEA3900: Apprenticeship Safety, HEA3400: Basic Tools & Materials and HEA 3440 Electrical Theory)</i> 12. HEA3450, Electronics <i>(Prerequisites: HEA3900: Apprenticeship Safety, HEA3400: Basic Tools & Materials, HEA 3440 Electrical Theory and HEA 3445: Electrical Service)</i> 13. HEA3455, Air Brake System Fundamentals <i>(Prerequisites: HEA3900: Apprenticeship Safety and HEA3400: Basic Tools & Materials)</i> 14. HEA3460, Air Brake Mechanics <i>(Prerequisites: HEA3900: Apprenticeship Safety, HEA3400: Basic Tools & Materials and HEA3455: Air Brake System Fundamentals)</i> 15. HEA3465, Air Brake Service <i>(Prerequisites: HEA3900: Apprenticeship Safety, HEA3400: Basic Tools & Materials, HEA3455: Air Brake System Fundamentals and HEA3460: Air Brake Mechanics)</i>
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Note:

- In the Portage College Pre-Employment Heavy Equipment Technician Program, a passing mark is 65%.
- A grade of 70% or higher and recommendation from the Coordinator of the program is required in order to challenge the AIT Period 1 Exam.

The application process:

1. The student completes the Pre Employment Heavy Equipment Technician Program application form found in this information package.
2. The student submits the completed application to their school principal or district coordinator.
3. The student begins the program with a mandatory one-day orientation at Portage College in Lac La Biche on January 31, 2019.

If you have any questions or concerns, please contact Amanda Wildman.

Amanda Wildman
CTS/Dual Credit Coordinator

Lakeland Catholic School District
4810 – 46 Street
Bonnyville, AB T9N 2R2

(780) 826-3764 (telephone)
(780) 813-0538 (cell)